



Allamuchy Township School District

Promoting The Allamuchy Learner

ALLAMUCHY

Board of Education Regular Meeting Minutes October 25, 2021

I. CALL TO ORDER

- A. The regular meeting of the Allamuchy Township Board of Education held on October 25, 2021 was called to order at 7:30 p.m. by Lisa Stutin.
- B. Statement of Compliance with Open Public Meetings Act - read by Mrs. Strutin
 1. The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, The Allamuchy Township Board of Education has caused adequate and electronic notice of this meeting and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on February 1, 2021 to the New Jersey Herald, Express Times, and Township Clerk. Notices were prominently posted on the bulletin board of the offices of each school, on the district website and on the district marquee. Please be advised that this meeting is being recorded; the recording will be made available on the District website as soon as possible, but no later than one week after the meeting has concluded.

II. ROLL CALL

Board Member	Present	Absent
Mr. Bienko	X	
Ms. Christmann	X	
Dr. Cusmano		X
Dr. Gaddy		X
Mr. Green	X	
Mrs. Moyer	X	
Mrs. Prudenti	X	
Ms. Renaud	X	
Mrs. Strutin, President	X	

Also Present: Dr. Melissa Sabol, Superintendent of Schools
Chrissie Aulenbach, Assistant to the Superintendent
James Minkewicz, Board Secretary
Jonathan Busch, Atty

III. PLEDGE OF ALLEGIANCE - led by Mrs. Strutin

IV. MISSION AND VISION - read by Mrs. Strutin

- A. To Promote the Allamuchy Learner
- B. The vision of the Allamuchy educational program is to develop young people who are curious, well rounded, knowledgeable, caring, respectful and responsible so that they can evolve into self-sufficient and confident citizens and members of a diverse society.

V. APPROVAL OF MINUTES

- A. BE IT RESOLVED, that the minutes as amended of the regular board meeting held on September 27, 2021, be approved. (Appendix 1A)
- B. BE IT RESOLVED, that the minutes of the executive session held on September 27, 2021, be approved. (Appendix 1B *confidential*)

Motion Made By: Mr. Bienko

Seconded By: Ms. Christmann

Board Member	Yes	No	Abstain
Mr. Bienko	x		
Ms. Christmann	x		
Dr. Cusmano			
Dr. Gaddy			
Mr. Green	x		
Mrs. Moyer	x		
Mrs. Prudenti			x
Ms. Renaud	x		
Mrs. Strutin, President	x		

MOTION CARRIED

VI. CORRESPONDENCE - Mrs. Strutin discussed comments regarding virtual learning expectations.

VII. STUDENT REPRESENTATIVE REPORT - Four student council members were introduced.

VIII. ACKNOWLEDGEMENTS - Dr. Sabol announced the Allamuchy Pillars of Character Students and recognized the Staff Members of the Month.

Grade	Name Pillar of Character
Pre-K	Minna Eisner Responsibility
K	Alexander (Sasha) Krasikova Responsibility
1	Raphael Calzada Responsibility
2	Liv Foster Respect
3	Christian Beachem Citizenship
4	Gregory McGee Caring
5	Paige Nicholls Caring
6	Milania Bonfiglio Respect and Caring
7	Ethan Thomas Respect
8	Keira Clark Respect
Staff Member of the Month: Mrs. Michelle Ricci	

IX. PRESIDENT'S REPORT - Mrs. Strutin spoke about the students and the success of the book fair and thanked the PTO for their work and support.

X. COMMITTEE REPORTS

- A. Operations - Ms. Renaud reported on the downspouts at Rutherford Hall, which will be completed soon.
- B. Human Resources - Mrs. Moyer discussed the personnel agenda items for this evening.
- C. Education - Nothing to report.
- D. Governance - Ms. Renaud discussed the policies on the agenda that are up for second reading.
- E. Town Council Liaison - Nothing to report.
- F. Rutherford Hall Liaison - Ms. Christmann reported that the Rutherford Hall Foundation is doing a capital campaign for air conditioning.

- G. Hackettstown Board of Education - Mrs. Moyer reported that on November 22nd there will be a curriculum focus at the High School, December 4th will be Candy-Cane-Lane and Election Day will be a virtual day at the school.

XI. SUPERINTENDENT'S REPORT

- A. HIB Report - There were two investigations and no findings.
- B. Suspensions - There were no out-of-school suspensions and two in-school suspensions.
- C. Other Items - Dr. Sabol spoke about the Student Council. Dr. Sabol reported that in October there will be three weeks of support, (1) Week of Respect, (2) Violence Prevention Week and (3) Red Ribbon Week.
- D. Enrollment by Grade:

	SEPT	OCT	NOV	DEC	JAN
PK	35	36			
K	36	37			
1	47	47			
2	29	29			
3	46	46			
4	54	54			
5	44	44			
6	54	53			
7	32	33			
8	43	43			
Total	420	422			
9th	39	39			
10th	38	38			
11th	42	42			
12th	41	41			
Total	160	160			

XII. REVISIONS TO AGENDA ITEMS

Statement by the Board President: *This is now the time where a motion can be made for revisions, additions, and/or deletions to the agenda. This includes making a motion to table an item in a group of motions, making a motion to add or delete an item from a group of motions and making a motion to bring up a brand new agenda item. If there are no revisions to the agenda, we shall proceed as written.*

Mrs. Strutin reported that two checks will be added to the bills list, item XV.A.7 will be tabled for further discussion, item XV.B.1.d. will include the wording “not to exceed 20 hours” and the tuition amounts for item XV.C.2.a and b. were clarified as \$82,652 and \$73,290, respectively.

XIV. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to five (5) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns. Please understand that public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. The Board may or may not respond to public comments. However, all comments are considered and will be investigated and addressed as appropriate. The Board may respond to comments tonight, or at subsequent meetings under “Old Business”. Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Mr. Francis Gavin: Discussed Policy 0167 and the time duration for public comment. Mr. Gavin commented on the need to have a Rutherford Hall Committee.

Ms. Rosemary Touhy: Discussed *The Road Forward* and asked if it was mandated by the State. Mr. Busch discussed the mandate and explained that the district is required to formally adopt the mandate. Ms. Touhy asked about the Comprehensive Equity Statement of Assurance. Dr. Sabol explained that the district is complying with the

State's civil rights laws, special education laws, disability laws and other comprehensive requirements.

XV. BOARD COMMITTEE ACTION REPORTS

A. Operations

On Behalf of the Operations Committee, I hereby move resolutions 1-6 and 8-10.

Moved by: Ms. Renaud

Seconded by: Mr. Bienko

1. Budget Adjustments (Appendix 2)

approve budget adjustments made from 8/1/21-8/30/21 from funds 10 and 20

2. Bills List (Appendix 3)

approve for payment the general account bills list check for the period 9/28/21 to 10/25/21 in the amount of \$437,594.89

3. Monthly Certification of Budget (Appendix 4)

a) BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of 7/31/21 and 08/31/21 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

b) BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports for July and August 2021, certify that as of 7/31/21 and 8/31/21 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c) BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month ending 8/31/21 with a total Governmental Funds Account cash balance of \$949,906.54.

4. Student Activity Account (Appendix 5)

approve the Student Activity Account in the amount of \$50,313.81 at Investor's Bank as of 08/31/21

5. Tuition Contracts (Appendix 6)

a. approve the 2021-2022 Tuition Contracts with Hackettstown School District as follows: Comprehensive HS, Gr. 9-12 Level Program - \$2,222,326; Resource & In Class Support Services - \$117,760

b. approve the 2021-2022 Tuition Contract with Sussex County Vocational School as follows: Regular and Special Educational Services - \$11,564 per pupil

c. Approve the 2021-2022 regular and special education tuition contracts with Morris County Vocational School District at estimated annual costs of \$13,364 and \$13,751.20 respectively for full-time students and \$6,630 and \$6,876 respectively for part-time students.

6. Acceptance of Funds

approve the application for and acceptance of funds of the following:
Federal Grants for the period 07/01/21-09/30/22:

ARP IDEA Basic \$18,489

ARP IDEA Preschool \$1,578

8. Comprehensive Maintenance Plan and M-1 Report (Appendix 7)

approve the Comprehensive Maintenance Plan and the M-1 report as mandated by statute.

9. Submission of Capital Projects Documents to the NJDOE

a. RH Toilet Room Alterations

b. RH Structural Repairs

c. approve and authorize SSP, the District's architect firm, to submit the above projects to the NJDOE for approval on the District's behalf, and

d. approve that the above project as "other capital projects" as defined in the N.J.A.C. 6A:26-the District will not seek State funding for the above project, and

e. approve that amendments to the Long-Range Facilities Plan (if necessary) be made by SSP Architectural Group, to incorporate the above projects

10. Sale of Buses

Accept the payment of \$2075 and \$2980 for buses 21 and 5, respectively.

Board Member	Yes	No	Abstain
Mr. Bienko	X		
Ms. Christmann	X		
Dr. Cusmano			
Dr. Gaddy			
Mr. Green	X		
Mrs. Moyer	X		
Mrs. Prudenti	X		
Ms. Renaud	X		
Mrs. Strutin, President	X		

MOTION CARRIED

B. Human Resources

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the of the Human Resources Committee, I hereby move the following resolution 1:

Motion Made by: Mrs. Moyer

Seconded by: Mrs. Prudenti

1. Personnel

approve/accept the following appointments and/or resignations as recommended by the superintendent:

POSITION	NAME	PAYMENT	AMOUNT
a. Substitutes	Robin Scheffler Larry Bennett	Daily	\$95/day, after 10 days \$100/day
b. AMP Instructor	Sam Greco	Hourly	\$50/hour
c. AMP ESL Instructor	Lauren Boden	Hourly	\$50/hour
d. Full Time Para	Monerh Muheisen	Salary - prorated to reflect Nov. 1 start date	\$19,364
e. Curriculum Writer	Mariah Adams	Hourly - not to exceed 20 hours	\$35/hour
f. Mentor	Tish Cassa	Up to 10 hours per month	\$40/hour
g. Resignation	Cheryl Forbes		
h. Leave Replacement	Karen Rizzolo	Step 3	\$56,603 - prorated

Board Member	Yes	No	Abstain
Mr. Bienko	X		
Ms. Christmann	X		
Dr. Cusmano			
Dr. Gaddy			
Mr. Green	X		
Mrs. Moyer	X		
Mrs. Prudenti	X		
Ms. Renaud	X		
Mrs. Strutin, President	X		

MOTION CARRIED

C. Education

On Behalf of The Education Committee I hereby move resolution 1-2

Motion Made by: Mr. Green

Seconded by: Mr. Bienko

Staff Member	Date Workshop Name	Costs		
		Fee	Miles /Cost	Total
1a. Emily Delaney	02/11/22 Help Your Students Who Struggle with Mathematics: Practical, Successful Strategies (Grades 6-12)	\$279	0	\$279
1b. Anna Thomas	12/14/21 Develop Growth Mindset in MATHEMATICS to Increase Students' Perseverance, Engagement and Success (Grades K-6)	\$279	0	\$279
1c. Sam Greco	02/11/21 Help Your Students Who Struggle with Mathematics: Practical, Successful Strategies (Grades 6-12)	\$279	0	\$279
1.d. Deb DeAngelis	10/13/21 CST Series #1 - Welcome to the CST - Now What?	\$100	80 - \$28	\$128
	11/03/21 Child Study Team Training Series #2 - Challenges Related to Working as a Member of a CST Team	\$100	80 - \$28	\$128

	12/15/21 CST Series #3-Difficulties and Disputes	\$28	80-\$28	\$128
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2. Out of District Students

- a. Approve student 0208 to attend Calais at a tuition of \$82,652
- b. Approve student 1007 to attend Morris ESC at a tuition of \$73,290

Board Member	Yes	No	Abstain
Mr. Bienko	x		
Ms. Christmann	x		
Dr. Cusmano			
Dr. Gaddy			
Mr. Green	x		
Mrs. Moyer	x		
Mrs. Prudenti	x		
Ms. Renaud	x		
Mrs. Strutin, President	x		

MOTION CARRIED

D. Governance

On Behalf of The Governance Committee I hereby move resolutions 1 and 3.

Motion Made by: Mr. Green

Seconded by: Mrs. Prudenti

1. Comprehensive Equity Plan Statement of Assurance
Approve the Comprehensive Equity Plan Statement of Assurance
3. Rutherford Hall Standing Committee
Approve the following updated policy, 1st reading, to create a Rutherford Hall standing committee;
0155 Board Committees

Board Member	Yes	No	Abstain
Mr. Bienko	x		
Ms. Christmann	x		
Dr. Cusmano			
Dr. Gaddy			
Mr. Green	x		
Mrs. Moyer	y-3	n-1	
Mrs. Prudenti	y-3	n-1	
Ms. Renaud	x		
Mrs. Strutin, President	x		

MOTION CARRIED

2(a) On Behalf of The Governance Committee I hereby move resolution 2(a.).

Motion Made by: Ms. Christmann

Seconded by: Mr. Green

2(a). New, Mandated, and Updated Policies for Second Reading (Appendix 10)

To approve the following new and mandated policy:

Policy/Regulation	Title Notes
P. 1648.11	The Road Forward - COVID-19 NEW and Mandated Policy Health and Safety

Board Member	Yes	No	Abstain
Mr. Bienko	x		
Ms. Christmann	x		
Dr. Cusmano			
Dr. Gaddy			
Mr. Green	x		
Mrs. Moyer		x	

Mrs. Prudenti		X	
Ms. Renaud	X		
Mrs. Strutin, President	X		

MOTION CARRIED 5 to 2

2(b.). On Behalf of The Governance Committee I hereby move resolution 2(b.).

Motion Made by: Mr. Green

Seconded by: Ms. Christmann

2(b). New, Mandated, and Updated Policies for **Second Reading** (Appendix 10)

To approve the following new and mandated policy:

Policy/Regulation	Title Notes	
P.1648.13	School Employee Vaccination Requirements	NEW and Mandated Policy

Board Member	Yes	No	Abstain
Mr. Bienko		X	
Ms. Christmann	X		
Dr. Cusmano			
Dr. Gaddy			
Mr. Green	X		
Mrs. Moyer		X	
Mrs. Prudenti		X	
Ms. Renaud	X		
Mrs. Strutin, President		X	

MOTION NOT CARRIED 3 to 4

2(c.). On Behalf of The Governance Committee I hereby move resolution 2(c.).

Motion Made by: Mr. Green

Seconded by: Ms. Christmann

2(c). New, Mandated, and Updated Policies for **Second Reading** (Appendix 10)

To approve the following new and mandated policy:

Policy/Regulation	Title Notes	
P. 6511.01	Federal Awards/Funds Internal Controls - Allowability of Costs	NEW and Mandated Policy

Board Member	Yes	No	Abstain
Mr. Bienko	X		
Ms. Christmann	X		
Dr. Cusmano			
Dr. Gaddy			
Mr. Green	X		
Mrs. Moyer	X		
Mrs. Prudenti	X		
Ms. Renaud	X		
Mrs. Strutin, President	X		

MOTION CARRIED

2(d.). On Behalf of The Governance Committee I hereby move resolution 2(d.).

Motion Made by: Mr. Green

Seconded by: Ms. Christmann

2(d). New, Mandated, and Updated Policies for **Second Reading** (Appendix 10)

To approve the following new and mandated policy:

Policy/Regulation	Title Notes	
P. 6511.02	Federal Awards/Funds Internal Controls - Mandatory Disclosures	NEW and Mandated Policy

Board Member	Yes	No	Abstain
Mr. Bienko	X		
Ms. Christmann	X		
Dr. Cusmano			
Dr. Gaddy			
Mr. Green	X		
Mrs. Moyer	X		
Mrs. Prudenti	X		
Ms. Renaud	X		
Mrs. Strutin, President	X		

MOTION CARRIED

2(e.). On Behalf of The Governance Committee I hereby move resolution 2(e.).

Motion Made by: Mr. Bienko

Seconded by: Mr. Green

2(e). New, Mandated, and Updated Policies for **Second Reading** (Appendix 10)

To approve the following new and mandated policy:

Policy/Regulation	Title Notes	
P. 6115.03	Federal Awards/Funds Internal Controls - Conflict of Interest	NEW and Mandated Policy

Board Member	Yes	No	Abstain
Mr. Bienko	X		
Ms. Christmann	X		
Dr. Cusmano			
Dr. Gaddy			
Mr. Green	X		
Mrs. Moyer	X		

Mrs. Prudenti	X		
Ms. Renaud	X		
Mrs. Strutin, President	X		

MOTION CARRIED

2(f.). On Behalf of The Governance Committee I hereby move resolution 2(f.).

Motion Made by: Mr. Bienko

Seconded by: Mr. Green

2(f). New, Mandated, and Updated Policies for **Second Reading** (Appendix 10)

To approve the following new and mandated policy:

Policy/Regulation	Title Notes
P. 0167	Public Participation in meetings Update

Board Member	Yes	No	Abstain
Mr. Bienko	X		
Ms. Christmann		X	
Dr. Cusmano			
Dr. Gaddy			
Mr. Green	X		
Mrs. Moyer	X		
Mrs. Prudenti	X		
Ms. Renaud	X		
Mrs. Strutin, President	X		

MOTION CARRIED 6 to 1

XVI. OLD BUSINESS - None

XVII. PUBLIC COMMENTS GENERAL

Mr. Francis Gavin discussed agenda item D.2.b. under Policy. Mr. Gavin then discussed legal fees, budgeted and spent and the maintenance of a log of legal requests.

Mr. Rich Sharon gave an update on the PTO. The membership drive raised over \$1,500, catalog sales were more than \$9,000, candidate night was very successful, the picnic-and-paddle was successful, the book fair is under way and there are more than 400 registered for trunk-or-treat.

XVIII. FOR THE GOOD OF THE ORDER

Mr. Green thanked the PTO for all of their efforts.

Mrs. Strutin asked for a liaison to the PTO. Mr. Green said that he will assist.

XIX. EXECUTIVE SESSION

BE IT RESOLVED, WHEREAS, the Board of Education will discuss subjects concerning:

- Attorney-Client Privilege
- Legal Matters
- Contract
- HIB

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

Moved by: Ms. Renaud

Seconded by: Mr. Bienko

MOTION CARRIED by unanimous voice vote

Executive Session

- A. BE IT RESOLVED, that the Board of Education has been in executive session for the past 35 minutes. The matters discussed will only be disclosed to the public once the reasons for nondisclosure no longer exist.
- B. Action Item(s) from Executive Session Discussion:
1. Resolved for the Superintendent to uphold, deny, or modify the findings of the HIB investigation.

Moved by: Ms. Renaud

Seconded by: Mr. Green

Board Member	YES	NO	ABSTAIN
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Mr. Bienko	x		
Mr. Christmann	x		
Dr. Cusmano			
Dr. Gaddy			
Mr. Green	x		
Mrs. Moyer	x		
Mrs. Prudenti	x		
Ms. Renaud	x		
Mrs. Strutin, President	x		

MOTION CARRIED

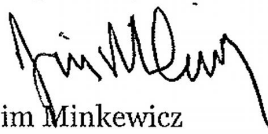
ADJOURNMENT

Motion made at 9:40 p.m. by: Ms. Christmann

Seconded by: Ms. Renaud

MOTION CARRIED by unanimous voice vote

Respectfully submitted,


 Jim Minkewicz
 Board Secretary